

# Sage 300 ERP

## Accounts Receivable

### Count on Sage 300 ERP Accounts Receivable

Sage 300 ERP (formerly Sage ERP Accpac) Accounts Receivable allows you to automate your customer billing and collection process from invoice entry to the recording of payments and even to issuing customer refunds.

### Your Challenge

You are currently using an unintegrated or a small business solution that cannot handle the transaction volume that you now have to manage or track details on your customers. On top of that, your current system does not offer functionality to support the way you do business. There's more to successful accounts receivable management than merely tracking customer invoices and cash receipt processing. The average finance department spends \$3.55 to process a single invoice, while world-class departments need just 35 cents. Where does your company fall? And how much money could you save if you improved your process? You need a flexible accounting solution that fully automates your process while allowing your staff to work the way they want and keeping them productive.

### Your Solution

Sage 300 ERP Accounts Receivable provides a feature-rich solution, including tools to help you automate tax calculations, discounts, commissions, and due dates, and it distributes amounts to the appropriate General Ledger accounts for comprehensive cash flow, income statement, and balance sheets. Powerful enough to manage the most complex processes while maximizing productivity and cash flow, Accounts Receivable gives you the tools you need to collect money as quickly as possible from your customers and improve your Days Sales Outstanding (DSO) ratios. With a fully integrated solution you get a better sense of short-term profits as well as long-term solvency.

### The Bottom Line

With Sage 300 ERP Accounts Receivable, you can take control of your billing cycle while better serving your customers—and realizing the cost benefits of dramatically streamlined processes.



## BENEFITS

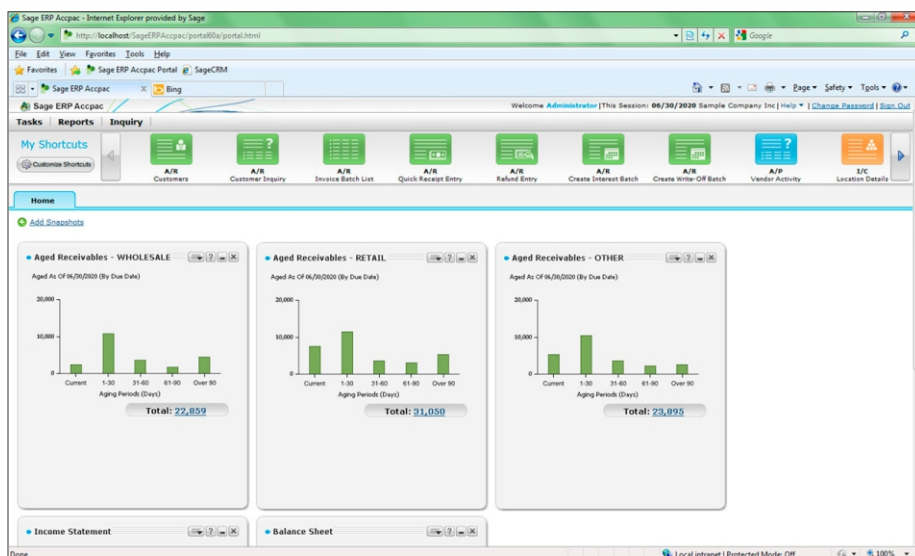
**Comprehensive Account Management**  
Manage your customer accounts with versatile management tools that put key information at your fingertips.

**Accurate Processing**  
Take control of your processing and improve customer satisfaction using sophisticated processing capabilities, flexible pricing controls, and inviolable audit tracking.

**Seamless Connectivity**  
Seamlessly connect with other Sage 300 ERP modules. And Sage CRM is included at no additional charge—providing additional collections functionality and better insight into your customers.

**Multicurrency Capabilities**  
Eliminate costly mistakes while transacting business in unlimited currencies with the ability to view and enter orders in your customers' currency.

**Comprehensive Analysis**  
Transform your data to gain the insight you need to more effectively manage your business with flexible, customizable reporting and inquiries.



- Empower your staff with vital information when they need it! Accounts Receivable puts critical information at your fingertips, improving customer satisfaction and simplifying billing and collections.

"We are expanding rapidly in terms of our size and the services we offer, so the powerful financial and business intelligence we get from Sage 300 ERP is of real value to us in forecasting and making fully informed decisions in both the short and long term."

Joan Saywood  
Head of Finance  
The Scotch Malt Whisky Society

## Small Investment. Big Return. Peace of Mind.

Discover the Sage 300 ERP technology difference! Get one unified solution on which to build your business—enabling more efficient processing, more productive people, and the ability to gain real insight into your business. Sage 300 ERP ensures your business is built on a solid foundation, providing superior architecture that gives you the power you need today with the flexibility to adapt tomorrow. Reap the rewards of a global reach solution with the breadth of functionality to support multitenancy and multinational organizations with the local touch needed for your business. Your newfound freedom of choice is supported by a collaborative ecosystem, ensuring success for the life of your business. And of course, with over 30 years of supporting businesses just like yours, Sage technology is proven, reliable, and experienced.

## Features

### Comprehensive Account Management

Detailed tracking of customer information is vital to keeping your customers loyal. Using Accounts Receivable and the built-in Sage CRM functionality, you can track every aspect of your customer. With the comprehensive information available to your accounting, finance, and mobile sales staff, answering customer inquiries is a snap. Add on the National Accounts Management functionality and you can use Accounts Receivable to process a single payment from a customer's head office and apply it to multiple subsidiary accounts. National accounts also lets you limit the amount of credit you extend to a company in one step.

### Accurate Processing

The number-one way to lower costs and speed up collections is to speed up paperwork wherever possible. With Accounts Receivable you can significantly speed up invoice processing and receipts. Set up extensive credit options that offer your customers the incentives they need to pay sooner, or let them pay by credit card and easily track preauthorized payments. You can also import transactions from other applications and seamlessly connect with EDI by TrueCommerce. Or quickly create summary or detailed invoices using the item price list and calculate taxes on a summary or line-by-line basis. Assign invoice or memo numbers automatically or manually and instantly verify unapplied payments, credit limits, and past-due amounts. You can also create adjustment batches automatically to write off small account or transaction balances and choose whether to charge interest on overdue balances or individual invoices. Schedule any number of recurring charge invoices for fast invoicing of monthly charges, and update recurring charges automatically by amount or percentage.

### Seamless Connectivity

Accounts Receivable eliminates redundant entry efforts by automatically updating General Ledger journal entry batches, and you can specify which transaction details flow to the General Ledger, Bank Services with check receipts, and Sage CRM with all customer and invoice information. Easily bill Project and Job Costing Fixed Price projects using a summary or item invoice. And best yet, Sage 300 ERP includes a Sage CRM user at no additional cost. Sage CRM ensures your sales, marketing, and customer services resources are being used to maximum effect—even when they are on the road, as mobile functionality is built in. With this fully integrated solution you have access to a powerful collections process so you can improve your Days Sales Outstanding ratio.

### Multicurrency Capabilities

Take control of the global marketplace with robust multicurrency capabilities, including instant conversion of foreign currencies to home currency and vice versa and calculation of gains and losses accrued through currency exchange. Providing invoices and statements in your customers' currency makes it easy and convenient for them to do business with you. Using Accounts Receivable with the Multi-Currency Manager module empowers you to transcend many of the operational challenges of global enterprise.

### Comprehensive Analysis

You can easily monitor, review, and reprint customer invoice and credit note transactions, orders, invoices, and credit notes by primary salesperson. Extensive reporting and inquiry capabilities provide the insights you need to provide the best possible price to your customers and ensure the best possible delivery date. Easy accessible information equips your sales team with the big-picture insights into which items they should cross-sell or up-sell to their customers. The Inquiry tool also provides the ability to create quick and easy ad-hoc queries on accounts receivable data. Standard report examples: Aged Trial Balance, Customer Transactions, Deposit Slips, Item Sales History, and more.

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